

**Minutes of the Annual Meeting of  
Adur District Council**

**16 May 2018**

**Queen Elizabeth II Room  
Shoreham Centre, Pond Road, Shoreham-by-Sea**

Councillor Joss Loader, Chairman  
Councillor George Barton, Vice-Chairman

Councillor Carol Albury	Councillor Angus Dunn
Councillor Carson Albury	Councillor Emma Evans
Councillor Catherine Arnold	Councillor Liz Haywood
Councillor Les Alden	Councillor Andy McGregor
Councillor David Balfe	Councillor Paul Mansfield
Councillor Pat Beresford	Councillor Peter Metcalfe
Councillor Brian Boggis	Councillor Barry Mear
Councillor Kevin Boram	Councillor Robin Monk
Councillor Ann Bridges	Councillor Lavinia O'Connor
Councillor Clive Burghard	Councillor Neil Parkin
Councillor Stephen Chipp	Councillor David Simmons
Councillor Dave Collins	Councillor Deborah Stainforth
Councillor Brian Coomber	*Councillor Sami Zeglam
Councillor Lee Cowen	

\* = Absent

The Chairman gave a brief speech highlighting her year as Chairman of the Council and updated members on the results of the campaign to fund the installation of defibrillators across the District. The area stood to have 7 new AEDS in Lancing; two in Southwick in Fishergate, three on the Beach and three in Shoreham town. Sompting Parish had been covered by the big local.

**C/01/19-20 Apologies for absence**

Apologies had been received from Councillor Sami Zeglam

**C/02/19-20 Election of the Chairman**

The Monitoring Officer informed Council that one nomination had been received for the forthcoming year. Council Neil Parkin seconded by Councillor Angus Dunn nominated Councillor George Barton

No further nominations were received.

On a vote there were For 28, Against 0, Abstention 0

**Resolved** that Councillor George Barton be elected as Chairman of the Council until the Annual Meeting of the Council in 2019.

*Councillor George Barton made his Declaration of Acceptance of Office and took the Chair.*

**C/03/19-20 Appointment of the Vice Chairman**

Councillor Pat Beresford, seconded by Councillor Brian Coomber nominated Councillor Andy McGregor to be appointed the Vice Chairman of the Council for the forthcoming year.

No further nomination were received.

On a vote there were For 28, Against 0, Abstention 0

**Resolved** that Councillor George Barton be appointed as Vice-Chairman of the Council until the Annual Meeting of the Council in 2019.

*Councillor Barton made his Declaration of Acceptance of Office.*

**C/04/19-20 Declarations of Interest**

There were no declarations of interest declared.

**C/05/19-20 Confirmation of Minutes**

**Resolved** that the minutes of the meeting held on 25 April 2019 be approved as a correct record and be signed by the Chairman.

**C/06/19-20 Vote of thanks to outgoing chairman and presentation of past Chairman's Insignia**

Councillor proposed a vote of thanks to the outgoing Chairman Councillor Joss Loader. He Lauded Councillor Loaders term in the Chair and noted that she would be a hard act to follow.

Councillor Loader was presented with her past Chairman's Insignia Badge

**C/07/19-20 Items Raised Under Urgency Provisions**

The Chairman informed the Council that there were no matters of urgency to be considered.

## **C/08/19-20                    Announcements by the Chairman and / or Head of Paid Service**

The Chairman announced that his chosen charity of the year was Electric Youth Storm which was an inspirational and dynamic charity for 11 -19 year olds seeking to help young

people with their personal and social development. The Chairman stated that he was particularly interested in supporting young carers. Children as young as eight were carers for their parents. Electric Storm had almost thirty young carers under their guidance and it wonderful to see the work that Electric Storm did with those carers. The Chairman was liaising with Albion in the Community to help them financially. The Chairman was arranging

for a mega christmas draw that was scheduled to take place in Electric Strom's premises and was appealing to local firms for prizes. There were plans to hold a community carol service with a difference.

On a protocol front, the Chairman encouraged councillors of all groups to work together in an amicable manner, putting the needs of Adur residents first.

On a final note the Chairman told Members that Shoreham Farmer's Market had, again, won Farmers Market of the Year at the Sussex Food & Drink Awards. This was hot off the press as the awards were the previous night. It was great for the District Council to enable an award winning service to support the District's town centres.

## **C/09/19-20                    Making decisions in 2019/20**

Before the Committee was a report by the Director for Communities, a copy of which ad been circulated to all members, a copy of which is attached to the signed copy of these minutes as item 9. The report outlined a number of decisions required by Council to ensure that the decision making structure for 2019/20 is determined according to the Council's Constitution.

The recommendations within the report were proposed and seconded, an amendment was proposed that Cllr Loader be Chair of the Overview and Scrutiny Committee and that Cllr Stephen Chipp be Vice Chair of the Overview and Scrutiny Committee a motion was proposed further that the vote be held by way of secret ballot. The Motion to hold a secret ballot was not carried and the amendment was not carried.

On a vote on the substantive motion there were For 19, Against 0, Abstentions 9

### **Resolved:**

- i) That the Council notes the decision making structure of the Council and the political balance of the Council as paragraphs 4.1 and 4.2 of the report
- ii) That the Council confirms the Terms of Reference of the Council, Executive, Committees and Sub-Committees as outlined in Part 3 of the Constitution including those relating to Joint Committee Agreements;
- iii) That the Council appoints to the Committees in accordance with the wishes of the Political Groups on the Council detailed in Annex B of the report

iv) That the Chairman and Vice-Chairman be appointed until the Annual Meeting of the Council in 2020.

v) Under Council Procedure Rule 39, Council notes the appointment of the Leader of the Labour Group on the Council as the Leader of the Main Opposition.

## **C/10/18-19                    Moving Forward with Ultra Fast Broadband**

Before the Committee was a report by the Director for Communities, a copy of which had been circulated to all members, a copy of which is attached to the signed copy of these minutes as item 9. The report before members updated the Council on plans to submit applications for grant funding when application windows open, to mitigate the revenue impact of the capital borrowing proposed at JSC in April where income from grant funding was not yet available.

The recommendations within the report were proposed and seconded

On a vote there were For 28, Against 0, Abstentions 0

**Resolved:** that the Council

i) that the Council notes the Joint Strategic Committee decision dated April 2019 to award the call-off contract for full fibre connections to Council sites and for Council to note the increase in sites from 56 to 75 (an increase of 19 sites), the additional installation costs for the 75 sites is met by the 2.5m allocated budget shared according to Council contributions.

ii) Notes the further cost to the Councils under the Call-Off contract for repair and maintenance of the fibre at £100 per site per year for 30 years is to be funded from existing revenue budgets and by developing opportunities for cost recovery within the future uses (£7,500.00 per annum x 30 years for 75 sites).

iii) that borrowing of £1.02m to fund the Adur share of the scheme detailed in the report to Joint Strategic Committee in April 2019 be approved, with a potential maximum revenue impact of £42,010 by 2022/23, with payments being made on site handover, gradually, over a 2-3 year period.

iv) that the Council supports applications for grant funding when application windows are opened, to the West Sussex business rate retention pool (£19m digital infrastructure fund) and the Local Enterprise Partnership, mitigating the need for capital borrowing, and reducing the revenue impact of the scheme.

The Chairman declared the meeting closed at 7.50pm, it having commenced at 7.00pm.

Chairman